

Rachel Kelsey

Professional Resume

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MISSION:

“To create art in which brings light to a lack of empathy, feeling, and compassion for others that we face in civilization today and in turn bridge societal divide.”

VALUES:

“My work, lifestyle, and perception of the world will be guided and informed by my beliefs and commitments to:

- Accountability – upholding obligations and accepting responsibility for one’s actions.
- Collaboration – working with others by sharing thoughts, ideas, knowledge, etc. to produce and create something.
- Creativity – utilizing the imagination to form organic as well as authentic thoughts, ideas, and stories.
- Empathy – being aware of, sensitive to, and understanding of the feelings, thoughts, and experiences of others.
- Excellence – striving for quality/distinction through continuous self improvement.
- Inclusivity – respecting everyone no matter their walk of life and valuing what diversifies us for one another.
- Vulnerability – allowing oneself to be unguarded, take risks, and expose emotion.”

EDUCATION:

Drake University – Des Moines, IA 08/2019-05/2023
B.F.A. Musical Theatre, Business Studies Minor Degree Completed May 2023, 3.76 GPA
Graduated with Departmental Honors and Magna Cum Laude International Honors

Eugene O’Neill Theater Center – Waterford, CT 09/2022-12/2022
National Music Theater Institute (NMTI) Certificate Completed December 2022, 3.68 GPA

Ralston High School – Ralston, NE 08/2015-05/2019
High School Diploma, Class Rank: 17/309 Degree Completion May 2019, 4.05 GPA

PROFESSIONAL EXPERIENCE:

National Theater Institute (NTI) Program Representative and Admissions Manager 07/2023-Present
Eugene O’Neill Theatre Center – Waterford, CT

- Evaluated performances and provided feedback for professional auditions at conferences such as KCACTF
- Fostered and maintained relationships with NTI alumni, families, university faculty, and the general public
- Lectured to students and faculty members at institutions and universities across the country
- Taught workshops (on Droznin Movement, Audition Techniques, etc.) at institutions, conferences, festivals, and universities/institutions across the United States

Theatre Rental Technician (Seasonal) 12/2019-Present
Ralston Performing Arts Centre – Ralston, NE

- Assisted rental companies (Acapriccio Dance Company, Dance by Design, Cherrie Anderson School of Music and Dance, Grace Unchained, Smitty’s Performing Arts Center, etc.)
- Controlled the sound and light boards
- Managed the facilities
- Operated the fly system

Customer Service Representative 04/2020-06/2023
Cubby’s Convenience Stores – Bennington, NE

- Checked Government Issued Identification/Driver’s Licenses for sales of age restricted products

- Handled cash and processed customer payments
- Offered clean and friendly service to customers
- Promoted products and menu items

Partner

03/2023-05/2023

Starbucks Coffee – Des Moines, IA

- Engaged with customers through clear and pleasant communication
- Handled cash, card, and digital/online payment methods
- Offered clean and friendly service to customers
- Promoted products and menu items

Fine Arts Coordinator Office Support

09/2022-05/2023

Drake University – Des Moines, IA

- Assisted in moving boxes, fine arts supplies, tables, etc.
- Helped in the management of facilities
- Responsible for inventory, filing, scanning, cleaning projects, data entry/processing, etc.
- Utilized Microsoft programming

Barista

09/2021-03/2023

Scooter’s Coffeeshouse – Des Moines, IA & Omaha, NE

- Ensured that the store was clean/sanitary and products were stocked
- Prepared and served a variety of hot and cold beverages
- Processed cash and card payments
- Provided fast, quality customer service

Theatre Education Intern

05/2022-08/2022

Omaha Theater Company at The Rose Theatre – Omaha, NE

- Co-directed and choreographed a full-length production of Disney’s Descendants: The Musical
- Co-taught 10 week-long creative drama camps focusing on character creation, scene work, improvisation, design, role drama, and musical theatre
- Directed a short ‘play-in-a-week’ production of Odysseus (ages 14-18)
- Maintained COVID-19 safety protocols and guidelines in classrooms with 8+ students at a time
- Offered Before and After Care services for parent/caregiver accommodations

Crew Member

11/2017-03/2020

AMC Theaters – Omaha, NE

- Formed personal connections with guests
- Helped make customer experiences quick, friendly, and clean

Softlines Associate

05/2017-10/2017

Target – Omaha, NE

- Aided customers through phone calls and in face-to-face interactions
- Organized and stocked clothing in the appropriate manner of size and style
- Provided exceptional customer service
- Removed trash and cleaned spills to make the environment clean and safe

ACTIVITIES & AFFILIATIONS:

Drake Theatre People

08/2019-05/2023

Drake University – Des Moines, IA

- Acted as the liaison between students and executive board
- Created room reservations
- Documented meetings
- Served as Secretary and Senior Representative
- Served as the primary point of contact for the organization

Theatre

08/2019-05/2023

Drake University – Des Moines, IA

- Memorized lines
- Participated in travel seminars to London and New York
- Rehearsed and practiced on evenings
- Worked Under the direction of Erin Horst, Lucius Pham, and Adam Yankowy

Donald V. Adams Leadership Institute

09/2019-05/2023

Drake University – Des Moines, IA

- Admitted into the Institute based on motivation, experience, and commitment to leadership
- Attended weekly meetings
- Learned to lead oneself and others effectively

Teammates Mentorship Program

09/2019-05/2023

Edmunds Elementary School – Des Moines, IA

- Assisted a student in discovering their strengths and talents
- Identified opportunities to build on the ways they're unique
- Provided support for a student

Beta Kappa Chapter of Kappa Alpha Theta

09/2019-02/2022

Drake University – Des Moines, IA

- Attended weekly chapter meetings
- Fulfilled financial obligations to the chapter
- Gained membership into the social fraternity
- Supported the organization's philanthropy, CASA

Executive Council

09/2019-05/2020

Drake University – Des Moines, IA

- Created a welcoming environment for students
- Elected as the 2nd floor representative of Herriott Residence Hall
- Planned events to educate and entertain residents
- Represented students in weekly meetings and spoke on their behalf

National Honor Society

09/2017-05/2019

Ralston High School – Ralston, NE

- Participated in and organized a monthly food pantry
- Planned community events
- Tutored during homeroom periods and after school

International Thespian Society

08/2016-05-2019

Ralston High School – Ralston, NE

- Assisted in planning group outings
- Documented all inductions, performances, and achievements/accomplishments
- Gained the leadership position of Historian for Troop 499

Theatre

08/2015-05/2019

Ralston High School – Ralston, NE

- Constructed sets and positioned/hung lights

- Performed multiple plays and musicals each year
- Rehearsed and practiced on evenings and weekends
- Worked under the direction of Todd Uhrmacher and Joey Lorincz

Show Choir

08/2015-05/2019

Ralston High School – Ralston, NE

- Collaborated with other vocalists, matched pitch, and blended as a whole
- Present for each rehearsal and competition
- Worked under the direction of Ryan Pivonka and Jenna McKain

Sing Omaha Girl's Choir

08/2013-08/2017

Omaha, NE

- Attended all rehearsals and performances
- Dedicated time to learn arrangements outside of rehearsals
- Worked under the direction of Dr. Z. Randall Stroope, Jen Hill, and Matt Hill

Girl Scouts

08/2006-05/2019

Bennington, NE

- Completed community service projects
- Participated in leadership events
- Supported conservation efforts
- Took advantage of travel opportunities

***REFERENCES AVAILABLE UPON REQUEST**